



Events Coordinated By May
Alleviate the Stress and Enjoy the Day

P. O. Box 5844
Buffalo Grove, Illinois 60089

Event:

Event Date:

Client(s):

Services Requested:

Estimated Rate at \$75.00 / hr.: _____
25% due at signing
50% due 30 days prior to the event date
25% due week prior to the event date

"[Click here and type client name]" Agrees to pay May Young Chin the above amount for event services requested described above.

Signed _____
(Client)

I agree to perform the services listed above, and I accept the terms of this agreement as stated above.

Signature _____
(Representative from Chin Up)

TERMS AND CONDITIONS: Client(s) acknowledges that this is a legally binding contract for professional event coordination services, the terms of which Client(s) has read and fully comprehends. This Service Agreement embodies the complete agreement between the parties and may only be modified by a written amendment executed by all parties hereto. Chin Up shall not be obligated to commence the requested services until the initial deposit has been provided. In the event Client(s) fails to timely make subsequent deposits as stipulated herein, Chin Up may suspend the requested services and shall have no further obligation to perform the terms of this Service Agreement. ALL DEPOSITS ARE NON-REFUNDABLE. Notice of cancellation must be made in writing. Client(s) shall be obligated to pay a cancellation fee equal to 25% of the outstanding balance for unilaterally cancelling this Service Agreement. In the event Client(s) defaults on the terms of this Service Agreement, Client(s) shall be liable for all collection fees, attorney fees, and court costs incurred by Chin Up to legally enforce the terms hereof.